



## Channel Men's Shed COVID-19 Contamination Response Plan

### SCENARIO

CMS Committee learns that a person thought to be a Shed member<sup>1</sup> has been confirmed as diagnosed with COVID-19.

### RESPONSE

1. Once advised of the COVID-19 outbreak the CMS President shall:
  - a) Ensure that the Tasmanian Department of Health is advised and ensure any directions from the Department are followed.
  - b) Ensure a COVID-19 Incident Notification is submitted with WorkSafe Tasmania. Reporting details are at:  
<https://worksafe.tas.gov.au/topics/Health-and-Safety/safety-alerts/coronavirus/incident-notification-for-covid-19>
2. Concurrent with Health Department requirements the CMS shall confirm the diagnosed person's membership status.
  - a) If they are known to be or have been a member proceed to point 3
  - b) If they are not associated with the Shed<sup>2</sup> proceed to point 4
3. Verify current or last known membership with the Membership Register and record contact details
4. Recall, from storage, the past month's Attendance Logs
  - a) Has the infected member / past member or visitor (see footnote 2) attended the Shed in the past 30 days?
    - If not proceed to point 6
    - If so proceed to point 5
5. From the Attendance Logs record the names of all members who may have been in contact – that is, who have attended on the same day or days

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<sup>1</sup> CMS could be approached by the Tasmanian Department of Health advising that either a member, a close family contact of our member or a Shed visitor has been diagnosed with COVID-19 and may be a source of infection.

<sup>2</sup> A visitor could be a contractor who worked on the Shed, a visitor who entered the Shed, a person who delivered goods to the Shed, Council Officer or other authorized person



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- a) From the Membership Register record contact details of the potential contacts
6. Provide the Department of Health with the information extracted at 3 and 5a above proceed to point 7
  - a) If no information is available (that is, the person was not a member, did not attend the Shed and was not recorded as being in contact with a member) so advise the Department of Health
7. Subject to the advice from the authorities, advise all Shed members that the Shed has been closed due to possible contamination by or with COVID-19 and will remain so until a satisfactory deep clean has been effected and the Department of Health advises otherwise.
8. SHED IS CLOSED pending authorization to re-open.
9. A complete clean is to be effected in accordance with Cleaning Schedules Release 01 with Schedules 1 through 5 to be completed by the cleaning volunteers and collated and copied for the requirements of the Department of Health.
10. SHED WILL REMAIN CLOSED UNTIL RE-OPENING IS AUTHORIZED BY THE DEPARTMENT OF HEALTH